

# **BOC Life eService Platform: How to submit e-Claims?**

# **Preparation**



Please scan or take photos of all the required documents.

Type of Claim	Required Documents					
Hospital Claims Accident Claims	<ul> <li>Accident / Hospitalization Claim Form Part II</li> <li>Medical bills and receipts</li> <li>Discharge Summary / Slip</li> <li>Laboratory test* / imaging scan** reports</li> <li>Copy of settlement advice from another insurance providers (if any)</li> <li>Note: Claimant may be requested to provide additional information in certain circumstances to process the claim</li> </ul>					
Critical Illness Claims	<ul> <li>Critical Illness Claim Form Part II</li> <li>Histopathological report(s)</li> <li>Laboratory test */ Imaging scan** reports</li> </ul>					
Disability Claims	<ul> <li>Disability Claim Form Part II</li> <li>Sick leave certificate with clear diagnosis</li> <li>Laboratory test* / imaging scan** reports</li> <li>Physiotherapy / Occupational therapy progress reports</li> </ul>					

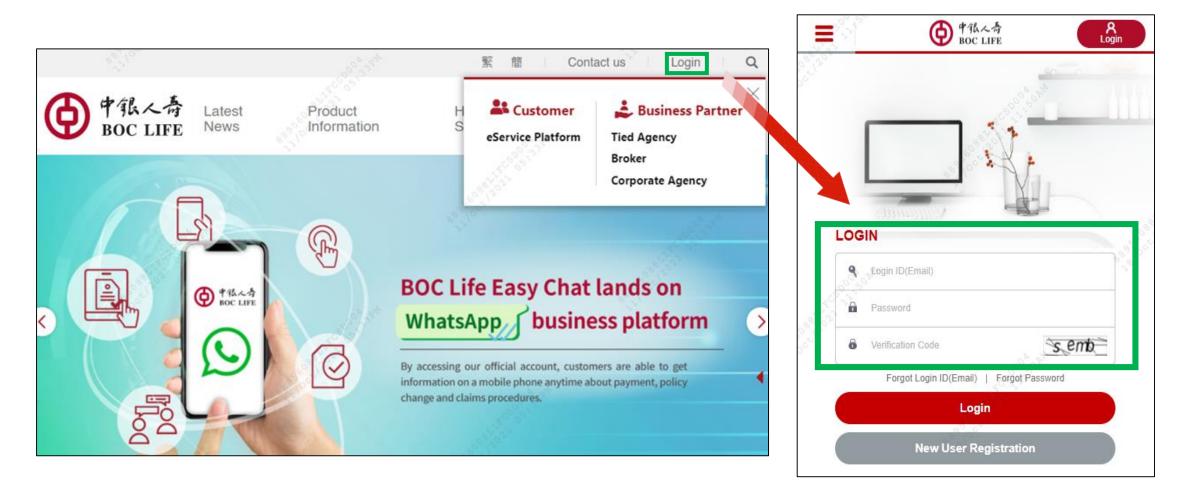
<sup>\*</sup>Laboratory test: blood tests, urine tests, etc.

<sup>\*\*</sup>Imaging scan: Ultrasound, X-ray, CT scan, MRI scan, PET-CT scan, etc.

### Login



- Go to BOC Life official website (https://www.boclife.com.hk/en/index.html)
- Enter "Login ID" and "Password"

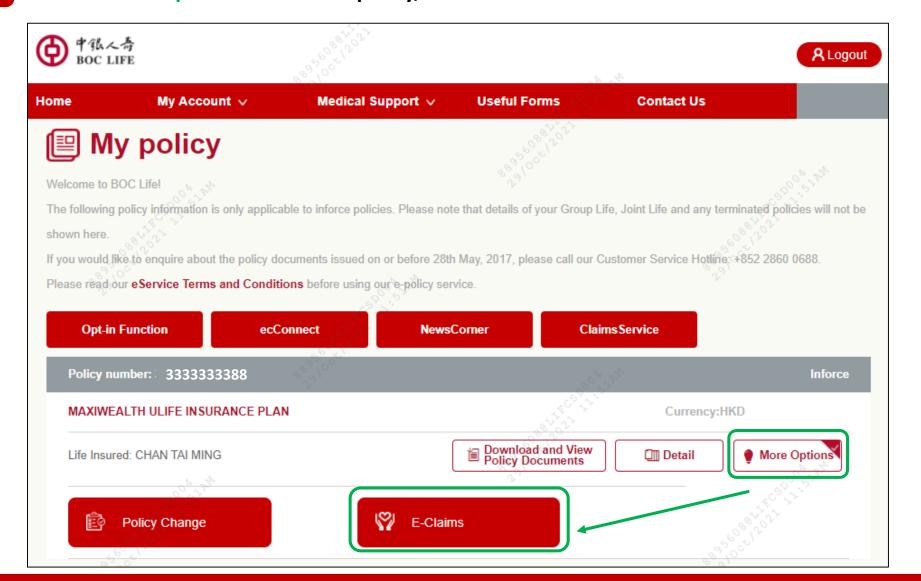


#### **Submit e-Claims**



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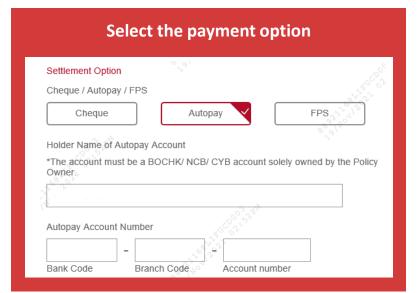
#### Click "More Options" under the policy, then click "E-Claims"

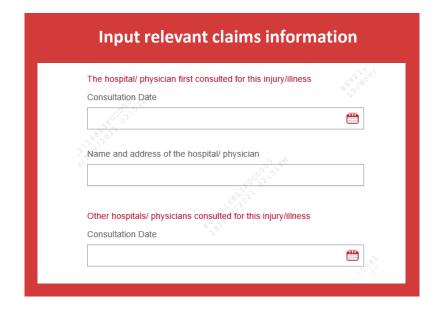


#### **Input the Required Information**









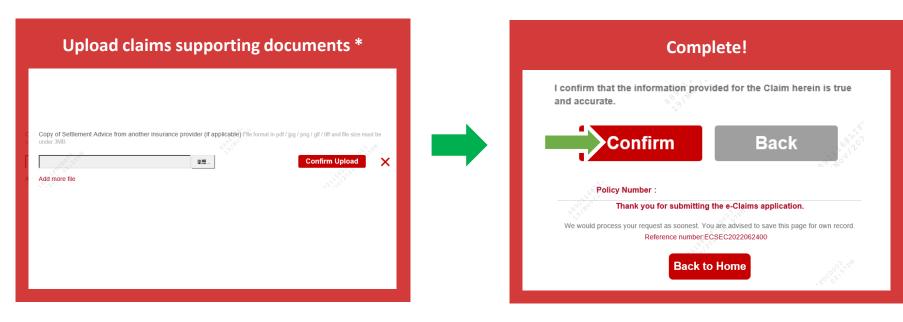






# **Upload the Required Supporting Documents & Complete**



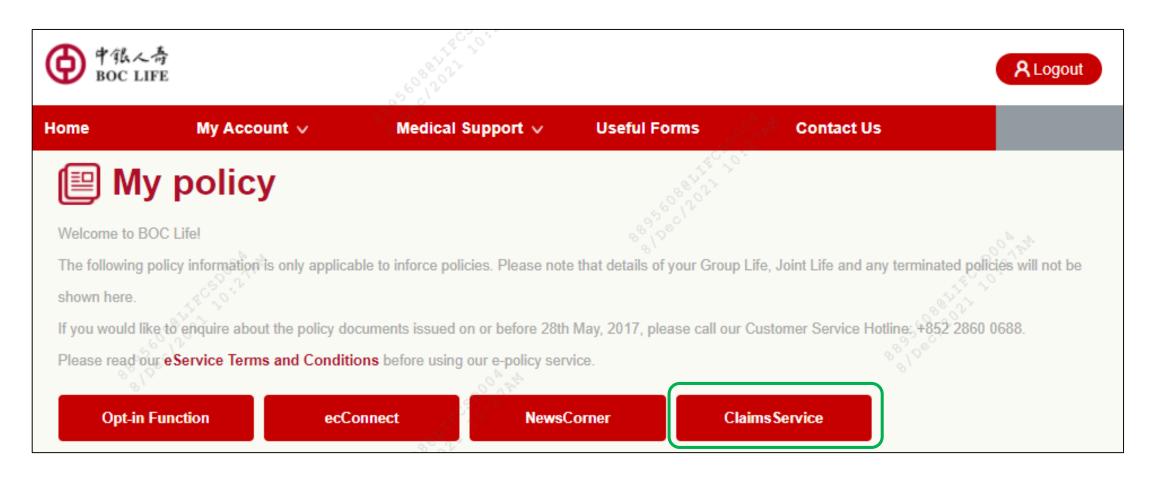




#### **How to Check the Claim Status?**



Click "Claims Service" to check the claim status & claim history (if any).



# **Claims Record**





Application Receipt Date	Claims No. Policy	No. <sup>1</sup> ▼ Claims Typ	oe V Incident Date	Claims Status	Paid Amount	Pending Details Doc.
2021-10-22	HK00002022051 321XXX	XX88 Medical	2021-10-13	Settled	HK\$5,200	

#### Note(s):

- 1. The above shows the claims record of the policy(ies) binded to eService platform and is for your reference only.
- 2. You may search the claims application record for which the claims application receipt date on or after 19 Aug 2019.